



THE UNIVERSITY 2019 ACADEMIC CALENDAR

PRESENTED TO THE UNIVERSITY GOVERNING COUNCIL

ON

14th NOVEMBER, 2018

**THE MANAGEMENT UNIVERSITY OF AFRICA ACADEMIC CALENDAR FOR 2019
(JANUARY - DECEMBER 2019)**

ACTIVITY	DURATION	1 ST TRIMESTER 7 TH JANUARY - 19 TH APRIL 2019	2 ND TRIMESTER 6 TH MAY - 16 TH AUGUST 2019	3 RD TRIMESTER 2 ND SEPTEMBER - 13 TH DECEMBER 2019
PORTAL OPENS FOR UNIT REGISTRATION	AT THE BEGINNING OF THE EXAMINATION PERIOD	3 rd December, 2018	1 st April 2019	29 th July 2019
LECTURERS SUBMIT ODEL CATs AND WBAs TO THE ODEL OFFICE	ONE WEEK BEFORE COMMENCEMENT OF SEMESTER	31 st December 2018	29 th April 2019	26 th August 2019
REGULAR PROGRAMMES & ODEL STUDENTS ORIENTATION	9.00 AM - 1.00 PM	4 th January 2019	3 th May 2019	30 th August 2019
ODEL STUDENTS RESIDENTIAL SESSIONS (1)	INTRODUCTION AND ORIENTATION TO COURSE MATERIAL (TWO DAYS)	26 th January 2019 & 27 th January, 2019	18 th May 2019 & 19 th May 2019	21 st September 2019 & 22 nd September 2019
BEGINNING OF SEMESTER (REGULAR & ODEL PROGRAMMES)	COMMENCEMENT OF CLASSES	7 th January 2019	6 th May 2019	2 nd September 2019
SENDING OF CAT AND WBA TO ODEL STUDENTS	THE FIRST TWO WEEKS OF THE SEMESTER	7 th January 2019 - 25 th January 2019	6 th May 2019 - 24 th May 2019	2 nd September 2019 - 20 th September 2019

ACTIVITY	DURATION	1 ST TRIMESTER 7 TH JANUARY - 19 TH APRIL 2019	2 ND TRIMESTER 6 TH MAY - 16 TH AUGUST 2019	3 RD TRIMESTER 2 ND SEPTEMBER - 13 TH DECEMBER 2019
SENDING OF ENROLLMENT KEYS TO ODEL STUDENTS	FIRST WEEK AFTER THE START OF THE SEMESTER	14th January 2019	13^h May 2019	9th September 2019
FACULTY ORIENTATION	9.00 AM - 1.00 PM	18 th January 2019	17 th May 2019	13 th September 2019
END OF UNIT REGISTRATION FOR CONTINUING STUDENTS	BEGINING OF THE SEMESTER	7 th January 2019	6 th May 2019	2 nd September 2019
END OF UNIT REGISTRATION FOR NEW STUDENTS	THREE WEEKS AFTER THE COMMENCEMENT OF THE SEMESTER	25 th January 2019	24 th May 2019	20 th September 2019
END OF REGISTRATION FOR SUPPLEMENTARY AND SPECIAL EXAMINATION	THREE WEEKS AFTER THE COMMENCEMENT OF THE SEMESTER	25 th January 2019	24 th May 2019	20 th September 2019
SCHOOL BOARD MEETINGS	BI -MONTHLY	5 th February 2019 2 nd April 2019	4 th June 2019 6 th August 2019	2 nd October 2019 26 th November 2019
DEANS COMMITTEE MEETINGS	BI - MONTHLY	19 th February 2019 16 th April 2019	18 th June 2019 13 th August 2019	16 th October 2019 27 th November 2019 10 th December 2019

ACTIVITY	DURATION	1 ST TRIMESTER 7 TH JANUARY - 19 TH APRIL 2019	2 ND TRIMESTER 6 TH MAY - 16 TH AUGUST 2019	3 RD TRIMESTER 2 ND SEPTEMBER - 13 TH DECEMBER 2019
SENATE MEETINGS	BI - MONTHLY	9 th January 2019 6 th March 2019	8 th May 2019 3 rd July 2019	30 th October 2019 10 th December 2019
UNIVERSITY MANAGEMENT BOARD MEETINGS	BI - MONTHLY	23 rd January 2019 20 th March 2019	22 nd May 2019 17 th July 2019	11 th September 2019 6 th November 2019
CAT 1 REGULAR STUDENTS	4 TH - 5 TH WEEK	28 th January 2019 - 10 th February 2019	27 th May 2019- 9 th June 2019	23 rd September 2019- 6 th October 2019
END OF CREDIT TRANSFER APPLICATION PERIOD	ONE MONTH AFTER THE START OF THE SEMESTER	7 th February 2019	6 th June 2019	2 nd October 2019
SET EXAMINATION PAPERS RECEIVED FROM LECTURERS	FOUR WEEKS AFTER THE START OF THE SEMESTER	28 th January 2019 - 4 th February 2019	27 th May 2019 - 3 rd June 2019	30 th September 2019 - 7 th October 2019
SCHOOLS (INTERNAL EXAMINATIONS MODERATION)	6 TH WEEK AFTER COMMENCEMENT OF CLASSES	11 th February 2019 to 15 th February 2019	17 th June 2019 - 21 st June 2019	14 th October 2019 - 18 th October 2019
SUBMISSION OF CAT AND WBA TO E- LEARNING PORTAL	ON OR BEFORE STIPULATED DATED	22 nd February 2019	21 st June 2019	18 th October 2019

ACTIVITY	DURATION	1 ST TRIMESTER 7 TH JANUARY - 19 TH APRIL 2019	2 ND TRIMESTER 6 TH MAY - 16 TH AUGUST 2019	3 RD TRIMESTER 2 ND SEPTEMBER - 13 TH DECEMBER 2019
ODEL STUDENTS RESIDENTIAL SESSIONS	SPECIAL SESSIONS FOR DIFFICULT ASPECTS (TWO DAYS)	16th February 2019- 17th February 2019	15th June 2019- 16th June 2019	12th October 2019- 13th October 2019
SCHOOL S (EXTERNAL EXAMINATIONS MODERATION)	8TH WEEK AFTER COMMENCEMENT OF CLASSES	4th March 2019 - 8th March 2019	1st July 2019- 6th July 2019	28th October 2019 -1st November 2019
CAT 2 REGULAR STUDENTS	8TH - 9TH WEEK	25th February 2019 -9th March 2019	24th June 2019 - 5th July 2019	22nd October 2019 - 1st November 2019
RELEASE OF THE EXAMINATION TIMETABLE	ONE MONTH BEFORE THE START OF THE EXAMINATIONS	1st March 2019	28th June 2019	1st November 2019
SUBMISSION OF CAT MARKS TO THE DEAN'S OFFICE	10TH WEEK OF THE SEMESTER	4th March 2019	8th July 2019	4th November 2019
SUBMISSION OF STUDENTS REGISTERED FOR EXAMINATIONS TO EXAMINATIONS OFFICE	10TH WEEK OF THE SEMESTER	4th March 2019	8th July 2019	4th November 2019
MUA 6TH INTERNATIONAL SCIENTIFIC CONFERENCE	TWO DAY EVENT			

ACTIVITY	DURATION	1 ST TRIMESTER 7 TH JANUARY - 19 TH APRIL 2019	2 ND TRIMESTER 6 TH MAY - 16 TH AUGUST 2019	3 RD TRIMESTER 2 ND SEPTEMBER - 13 TH DECEMBER 2019
SUBMISSION OF CAT MARKS TO EXAMINATIONS OFFICE	11 TH WEEK OF THE SEMESTER	18 th March 2019	15 th July 2019	11 th November 2019
STUDENTS COLLECT EXAMINATION CARDS FROM THE SCHOOL OF MANAGEMENT AND LEADERSHIP	ONE WEEK BEFORE EXAMINATIONS	25 TH March 2019 - 29 th March 2019	22 nd July 2019 -26 th July 2019	25 th November 2019 - 29 th November 2019
ODEL STUDENTS RESIDENTIAL SESSIONS	REVISION BEFORE EXAMINATIONS (TWO DAYS)	23rd March 2019 & 24th March 2019	20th July 2019 & 21st July 2019	23rd November 2019 & 24th November 2019
EXAMINATION DATES	THE 13TH WEEK OF EVERY SEMESTER	1st April 2019 - 19th April 2019	29th July 2019 - 16th August 2019	2nd December 2019 - 20th December 2019
SCHOOL BOARD OF EXAMINERS (PROVISIONAL RELEASE OF EXAMS)	ONE MONTH AFTER END OF EXAMINATIONS	17 th May 2019	13 th September 2019	18 th January 2020
RELEASE OF PROVISIONAL RESULT SLIPS	ONE MONTH AFTER RELEASE OF RESULTS	17 th June 2019	14 th October 2019	21 st February 2020
END OF REMARKING APPLICATION PERIOD	FIVETH (5) WEEKS AFTER RELEASE OF PROVISIONAL RESULTS	24 th June 2019	21 ST October 2019	26 th February 2020

ACTIVITY	DURATION	1 ST TRIMESTER 7 TH JANUARY - 19 TH APRIL 2019	2 ND TRIMESTER 6 TH MAY - 16 TH AUGUST 2019	3 RD TRIMESTER 2 ND SEPTEMBER - 13 TH DECEMBER 2019
SCHOOL BOARD OF EXAMINERS (ACADEMIC YEAR RESULTS)	ONCE PER SEMESTER	8 th July 2019 - 12 th July 2019	11 th November 2019 - 15 th November 2019	9 th March 2020 - 13 th March 2020
MUA 6 th GRADUATION CEREMONY	DIPLOMA/BML/BDS /BCOM/EMBA/MScAM L/MBA/MML/MDS/Ph D/CILT	N/A	N/A	29 th November 2019

KEY

SCHOOL OF MANAGEMENT AND LEADERSHIP	
OPEN DISTANCE AND E LEARNING	
REGISTRARS OFFICE	
EXAMINATIONS	
DEANS COMMITTEE MEETINGS	
UNIVERSITY MANAGEMENT BOARD MEETINGS	
SENATE MEETINGS	
MUA 8 TH INTERNATIONAL SCIENTIFIC CONFERENCE	
MUA 6 th GRADUATION CEREMONY	

N/B

1. Meetings will be held within two (2) weeks of each other.

2. All secretaries to the meetings must send Notices TWO (2) WEEKS in advance and all meeting documents (Agenda and other documents) ONE (1) WEEK IN ADVANCE.
3. All minutes to be circulated within 48 hours and NOT MORE than FIVE (5) DAYS after the meeting.

Proposal

1. That we have separate dates for unit registration for continuing students and new students.
2. That needs to indicate deadline for booking of special and supplementary examinations.

The University Governing Council is requested to receive and discuss the 2019 University Academic Calendar.

Prepared by: Signature: _____
Ms. Domeniter Kathula,
Ag. Registrar, Academic and Students Affairs

Date: _____

Checked by: Signature: _____
Dr. Washington Okeyo,
Deputy, Vice- Chancellor

Date: _____

Approved by: Signature: _____
Dr. Nicholas Letting,
Vice- Chancellor

Date: _____