

**THE MANAGEMENT UNIVERSITY OF AFRICA  
 ADMISSION FORM FOR  
 CERTIFICATE AND DIPLOMA PROGRAMMES**

**ADM REF NO.**

	DIPLOMA	CERTIFICATE
<b>APPLYING FOR:</b>	<input type="checkbox"/> Diploma in Management and Leadership <input type="checkbox"/> Diploma in Entrepreneurship <input type="checkbox"/> Diploma in International Relations & Diplomacy <input type="checkbox"/> Diploma in Information Communication Technology <input type="checkbox"/> Diploma in Counseling Psychology <input type="checkbox"/> Diploma in Business Information Technology <input type="checkbox"/> Diploma in Community Health and Development <input type="checkbox"/> Diploma in Project Management <input type="checkbox"/> Diploma in Supply Chain Management <input type="checkbox"/> Diploma in Education Arts (English & Literature)	<input type="checkbox"/> Certificate in Management & Leadership <input type="checkbox"/> Certificate in Entrepreneurship <input type="checkbox"/> Certificate in International Relations & Diplomacy <input type="checkbox"/> Certificate in Information Communication Technology <input type="checkbox"/> Certificate in Community Health & Development <input type="checkbox"/> Certificate in Project Management <input type="checkbox"/> Certificate in Supply Chain Management  <b>Preferred attendance mode:</b> <input type="checkbox"/> Day <input type="checkbox"/> Evening <input type="checkbox"/> Weekend
<b>SEMESTER:</b>	<input type="checkbox"/> January - April <input type="checkbox"/> May - August <input type="checkbox"/> September - December	
<b>NAME:</b>	Prof. / Dr. / Mr. / Mrs. / Ms. .... <div style="display: flex; justify-content: space-between;"> <span><b>Surname</b></span> <span><b>First Name</b></span> <span><b>Middle Name</b></span> </div> Citizenship/Nationality <input type="checkbox"/> Kenyan    ID/Passport No: ..... <input type="checkbox"/> Non Kenyan Passport Expiry Date (DD/MM/YY)..... <b>NOTE:</b> Non-Kenyan need to apply for student pass from Kenyan immigration department on admission to the University. The application form will be provided at the MUA Admissions Office.	
<b>PERSONAL DETAILS:</b>	Date of Birth..... Gender <input type="checkbox"/> Female <input type="checkbox"/> Male Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married Other..... Religion.....	
<b>CONTACT ADDRESS:</b>	Address..... City..... Postal / Zip ..... Code..... County ..... Tel:..... Cell phone: ..... Email: .....	
<b>NEXT OF KIN:</b>	Mr. / Mrs. / Ms. .... <div style="display: flex; justify-content: space-between;"> <span><b>Surname</b></span> <span><b>First Name</b></span> <span><b>Middle Name</b></span> </div> Address..... City..... Postal / Zip ..... Tel:..... Cell phone ..... Email: ..... Mr. / Mrs. / Ms. .... <div style="display: flex; justify-content: space-between;"> <span><b>Surname</b></span> <span><b>First Name</b></span> <span><b>Middle Name</b></span> </div> Address..... City..... Postal / Zip ..... Tel:..... Cell phone: ..... Email: .....	
<b>EMPLOYMENT:</b>	<input type="checkbox"/> Employed <input type="checkbox"/> Self Employed <input type="checkbox"/> Not Employed Company Name..... Position Held..... Address..... Office Tel:.....	

## ACADEMIC RECORD

Please indicate your record of achievement in Diploma/Certificate/High School, O-Level/A-Level or any other qualification. Note: Copies of academic qualification should be attached and originals presented for verification on admission.

Entry Level of application  1<sup>st</sup> Year  2<sup>nd</sup> Year  Transferring from other University

Diploma	Institution & Country	Course Duration Months/Years	Graduation Date (dd/mm/yy)	Awarding Institution/Grade Point Average	Specialization
Certificate	Institution & Country	Course Duration Months/Years	Graduation Date (dd/mm/yy)	Awarding Institution/Grade Point Average	Specialization
High School, O-Level/ A-Level	Institution & Country	Course Duration Months/Years	Graduation Date (dd/mm/yy)	Awarding Institution/Grade Point Average	Specialization
Any other qualification	Institution & Country	Course Duration Months/Years	Graduation Date (dd/mm/yy)	Awarding Institution/Grade Point Average	Specialization

## ENGLISH PROFICIENCY

The University language of instruction is English. Lack of English proficiency will require that you undertake an English course.

Indicate your English proficiency below (tick)

Written  Excellent  Good  Fair  Poor

Spoken  Excellent  Good  Fair  Poor

## DETAILS OF TWO REFEREES

Mr. / Mrs. / Ms. ....

**Surname**

**First Name**

**Middle Name**

Address.....

City.....Postal / Zip .....

Tel: .....Cell phone: .....

Email: .....

Mr. / Mrs. / Ms. ....

**Surname**

**First Name**

**Middle Name**

Address.....

City.....Postal / Zip .....

Tel: .....Cell phone: .....

Email: .....

How did you know about The Management University of Africa?

Print Media  Social Media  MUA Staff Name.....  Electronic Media  Website  Referred by a student  Others Specify .....

I certify that the information I have provided in this form and its attachments is correct to the best of my knowledge

Applicants signature: ..... Date: (dd/mm/yy) .....

## DOCUMENTS CHECKLIST

1. A copy of National ID (Kenyan Students)
2. Copies of academic certificates and transcripts
3. Duly filled application form
4. Two recent passport photos 2"(Size)

Note: Submit completed application form with supporting documents. Completed applications should be returned to:

Admissions office: The Management University of Africa, Popo Road, off Mombasa Road, Bellevue, South C.

Tel: +254 20 2361160/1 Mobile: +254 706 035299, +254 722 224193

Email: admissions@mua.ac.ke Website: www.mua.ac.ke

Application Fee: Kes. 1,000 - Certificate programmes, Kes. 1,500 - Diploma programmes and USD 20 for International students payable by banker's cheque/draft, International Money Order, University Bank Account or MPESA Paybill No. 247247, Account No.: 0550298813541

## For Official Use Only

Admitted.....

1<sup>st</sup> Year  2<sup>nd</sup> Year  Other .....  Declined .....

Signature: ..... Date: .....